

# Phoenix Docufier



Are you spending time updating metadata for documents on Microsoft Word?  
Do you want consistency across all of your document templates?

## At a glance

- Docufier is an iManage Work 10 Desktop Extension for Microsoft Word.
- Users are able to add iManage metadata fields as custom properties.
- When the metadata changes, the values of custom properties change accordingly.
- Every document created from the same template can utilise the same custom properties.

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## Why Docufier makes a difference

When installed, Docufier searches for custom document properties all over the document and refreshes the values of these properties, every time the document is opened from iManage, saved or printed. When such a custom property is inserted for example to the footer of a Word template, every document created from this template can have the iManage document number and version in its footer.

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## About Morae

Morae Global Corporation, which acquired Phoenix Business Solutions in May 2019, is a market leading provider of digital and legal business transformation in the legal industry. We are purpose-built with former general counsels, law department operations directors, innovative leaders from LPO and eDiscovery firms, top law department management consultants, and senior strategy and technology experts who customize solutions to assist law firms, law departments, and compliance functions in transforming how legal work is done. Morae offices are located across the Asia-Pacific (Bangalore, Hong Kong, Sydney), Europe (Frankfurt, London, Maastricht, Zurich), Middle East (Abu Dhabi), and North America (Chicago, Houston, New York; Washington, D.C.).